



Board of Governors, Public Appointment

The Alberta Real Estate Foundation exists as an entity under the Alberta Real Estate Act. We contribute to thriving Alberta communities and a stronger economy by funding real estate-related education initiatives, law reform, research, and industry and community innovation activities. Since our establishment in 1991, the Foundation has invested \$28 million in grants to over 700 projects across Alberta.

The projects we fund benefit all four real estate sectors: Commercial, Condominium, Mortgage, and Residential. Importantly, the initiatives also benefit the people within those sectors: industry leaders, real estate professionals including REALTORS®, brokers and managers, and landowners, homeowners, and tenants. We are privileged to share knowledge and connect people that are passionate about building Alberta's future together.

The Alberta Real Estate Foundation respectfully acknowledges that our programs are delivered across the province of Alberta on Treaty 6, Treaty 7, and Treaty 8 territory, the traditional and ancestral lands of First Nations and Métis Peoples.

Volunteer with us

We are seeking the kind of person that:

- Thrives on being a connector
- Makes an impact beyond their reputation
- Brings people together in a collaborative way
- Cares about shared results
- Believes great things can happen when partnerships are built with transparency and trust
- Loves helping out, even when people don't expect it
- Approaches red-tape with caution, but with the resolve to cut through it

Share your skills & expertise

We are looking for your experience in the following areas to complement our current Board of Governors:

- Commitment to equity and reconciliation, combined with a knowledge of, and connection to, diverse and inclusive communities
- Effective governance
- Emerging technologies
- Financial management or investment
- Grantmaking
- Real estate and related professions

The Foundation is by the province and for the province. We are seeking representation from all corners of Alberta to strengthen our work and impact. We encourage you to apply if you reside outside of Calgary or Edmonton.

Alongside our Governors, you will be responsible for

The Board of Governors has two over-arching responsibilities to the Foundation:

- Governance
 - Develop and approve long-term strategic plan including goals, programs, and services
 - Ensure organizational and operational effectiveness
 - Develop and evaluate board policies
 - Ensure sustainability through fiscal management
 - Be an ambassador and invite engagement
 - Be knowledgeable of the Alberta Real Estate Act and relevant legislation
 - Assess the board's own performance
 - Select and support the Executive Director with clear direction
- Grantmaking
 - Evaluate grant applications based on the established Grant Program criteria
 - Award grants that align with the mandate and support the desired impacts in funding priority areas

We work together with

- Respect for each other, our grant applicants, and stakeholders; transparency; collaboration; and a spirit of continuous learning
- Care, due diligence, and skill
- Informed interest about the activities of the Foundation, the real estate industry, and broader community
- Respect for the distinction in the roles of the board and the Executive Director

We expect you to

- Attend board meetings regularly
 - The board meets 3 to 4 times per year in person around Alberta. Travel within Alberta will be required.
- Participate on a committee
 - The committees meet 3 to 4 times per year virtually
- Participate in special meetings as they arise
- Come prepared for discussion, having reviewed material
- Vote from an informed perspective
- Attend occasional events

How to Apply

Email your cover letter and resume by to Patti Morris, Executive Director at pmorris@aref.ab.ca with the subject line: **Board Public Appointment**.

We are committed to creating a safe, warm, and welcoming environment for all people interested in applying for our positions. And, to open, fair, and transparent processes. Please contact Patti if we can better accommodate you through the application process.

Please review the [Board of Governors Terms of Reference](#).